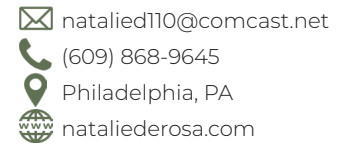


NATALIE DE ROSA

REGISTERED ARCHITECT, NCARB



ABOUT ME

A Pennsylvania Registered Architect with 7 years of experience in conceptual design, master planning, education (K-12, higher education), commercial, residential (LIHTC), life sciences, and pharmaceutical/manufacturing. Excels at team leadership and time management regarding project deadlines. Open minded and always looking to grow professionally and personally. Professional interests include sustainable design, historic preservation, including cemetery preservation and conservation.

EDUCATION

BACHELOR OF ARCHITECTURE

Drexel University
Philadelphia, PA
Graduated June 2023

NAAB Accredited 2+4 Program
Magna Cum Laude
University Symphony Orchestra

SKILLS

SOFTWARE

Adobe Creative Suite
AutoCAD
Bluebeam Revu
Revit / Enscape
Microsoft Office / Google Drive

INTERPERSONAL

Communication
Counseling Skills
Public Speaking
Team Leadership
Time Management

COMMUNITY INVOLVEMENT

FRIENDS OF MOUNT MORIAH CEMETERY

EVENT PLANNING VOLUNTEER November 2024 - Present

- » Partner with local organizations to host small and large events such as Death Cafés, markets, and community clean ups
- » Coordinate monthly meetings between event planning team and community volunteers about event logistics

HADDON TOWNSHIP EQUITY INITIATIVE

WEBSITE COORDINATOR March 2024 - Present

- » Maintain organization website to communicate mission, goals, and to highlight local businesses and sponsors
- » Communicate with Steering Committee to ensure attendees and performers are supported at annual Pride event

TORCH LEADERSHIP ACADEMY

ADVISOR / MARKETING COORDINATOR June 2022 - Present

- » Mentor a team of 15 high schoolers at a 4-day program on public speaking, goal-setting, and problem-solving skills
- » Maintain organization website to communicate mission, goals, and to highlight program staff and to answer FAQs
- » Communicate with nationwide staff remotely on program development, curriculum, and training materials
- » Lead junior staff on large group activity setup/take down
- » Utilized learned leadership skills in various settings to improve personal public speaking and rapport skills

WORK EXPERIENCE

CICADA ARCHITECTURE+PLANNING, INC.

PROJECT ARCHITECT

August 2026 - Present

ARCHITECTURAL DESIGNER

September 2025 - August 2026

- » Managed projects by running project meetings, maintaining meeting minutes, and communicating with clients
- » Participated in project design and documentation from programming through construction administration
- » Managed Construction Administration logs, submittals, RFI, and bi-weekly site visits
- » Managed Building Permit submissions and licenses through eCLIPSE
- » Engaged in Codes Committee and created a 2021 IBC template for office use to standardize code reviews

SELECTED PROJECT

CRISTO REY HS RENOVATIONS

September 2026 - Present

ROLE / Project Manager AREA / 17,600 SF STATUS / Construction
Interior renovations of the existing Cristo Rey Philadelphia High School. The project included designing new classrooms, academic and wellness suites, and a business center. Responsibilities included creating program diagrams of new hubs, incorporating different requests from departments into new rooms and suites, and coordination of consultants and contractor work during Construction Administration.

JACOBS/WYPER ARCHITECTS, LLP.

ARCHITECTURAL DESIGNER

June 2023 - June 2025

ARCHITECTURAL INTERN

June 2019 - June 2023

- » Oversaw small projects by running project meetings, maintaining meeting minutes, and coordinating consultants
- » Participated in project design and documentation from schematic design through construction documentation
- » Conducted thorough code reviews, including Section 307 High-Hazard Group H to ascertain project requirements
- » Authored "Lab Planning 101" document to introduce designers to laboratory design standards
- » Engaged in DEI, Lab Planning, and Sustainability committees to strengthen firm culture

SELECTED PROJECTS

WAWA, INC.

February 2021 - January 2024

ROLE / Project Manager AREA / varies STATUS / Completed

Post Occupancy Evaluations of Wawa's Corporate Campus to renovate existing conditions to meet current staffing demands. Responsibilities included coordinating client communications, site visits and surveys, workspace fit outs for expansion, and maintaining the Wawa Facilities Document. This document highlights the current layout of each building on Wawa's campus.

NUCLEAR MEDICINE FACILITY

January - December 2022

ROLE / Designer AREA / 22,000 SF STATUS / Completed

A new build for a nuclear medicine manufacturing facility designed to support development, distribute medicine, and provide a supply of reactor-based isotopes. The project included an office connected to the secured isotope development laboratories. Responsibilities included drawing set development and flow diagram development.